



MONTGOMERY VILLAGE FOUNDATION, INC.

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VEHICULAR PARKING RULES AND REGULATIONS FOR MVF-OWNED PARKING LOTS

These rules and regulations are established to educate Montgomery Village residents on the expectations while using the different Montgomery Village Foundation (MVF)-owned and operated parking lots, promote the safety and welfare of MVF parking lot users, as well as outlining the regulations relating to parking matters, including towing. These rules and regulations have been adopted by the Montgomery Village Foundation Board of Directors.

MVF-owned and operated parking lot locations, which do not allow overnight parking:

- Ed DeSimon Recreation Area, 8600 East Village Ave
- Hurley Park Pool, 20737 Highland Hall Drive
- Lake Marion Community Center/Pool, 8821 East Village Ave
- Lake Whetstone Park, 18701 Montgomery Village Ave
- Martin P Roy Park, 20121 Cinnabar Drive
- Milton Kaufmann Park, 9607 Wightman Road
- MVF Office, 10120 Apple Ridge Road
- North Creek Community Center/Pool, 20125 Arrowhead Road
- North Creek Lake Park, 20300 Aspenwood Lane – parking lot located on Shadow Oak Drive, near Montgomery Village Avenue
- Patsy Huson Ballfield, 20300 Fulks Farm Road
- Peggy Mark Pool Apple Ridge Recreation Area, 10101 Apple Ridge Road
- South Valley Park, 19003 Watkins Mill Road
- Stedwick Community Center/Pool, 10401 Stedwick Road
- Watkins Mill Recreation Area, 19501 Club Lake Road
- Whetstone Community Center/Pool, 19140 Brooke Grove Court

MVF-owned and operated parking lot location, which permit overnight parking:

- Apple Ridge Ballfield, 20101 Swallow Point Road

Rules and Regulations on parking lot use for the different types of MVF owned and operated parking lots:

1. Users of MVF-owned and operated parking lots are permitted to park while they are using the locations amenities. An unauthorized vehicle is defined as one that does not have permission from MVF to park or whose owner/driver is not using the MVF facility/park, with the exception for the lot where MVF permits overnight parking during set timeframes.
2. Overnight parking is only permitted at Apple Ridge Ballfield parking lot, year-round from 8 p.m. to 8 a.m. All other times at this parking lot is solely for the use of MVF park users.
3. While utilizing MVF-owned and operated parking lots, users must comply with the following parking rules and regulations:

- I. Parking is prohibited in any location within an MVF parking lot which is designated by a sign marking as a No Parking area.
 - II. Parking is prohibited on and at any yellow curb marking as a Fire Lane area.
 - III. Parking is prohibited in front of bike paths, sidewalks, within 30 feet of a stop sign, within 20 feet of a crosswalk at an intersection, or within 15 feet of fire hydrants.
 - IV. Handicapped parking is solely for the use of vehicles which are assigned a handicap tag, which is correctly displayed.
 - V. No motor vehicle will be permitted to park or operate on greenspace, sidewalks or bike paths within Montgomery Village, except for emergency or maintenance vehicles.
 - VI. Parking lots may be closed during times of snow and ice.
4. **RESTRICTED VEHICLES**: The following vehicles are **prohibited from parking overnight** in any MVF-owned or operated parking lot, **including where overnight parking is permitted**, except for contractors performing emergency repairs on MVF property. Police and other governmental vehicles which would otherwise meet the criteria elsewhere herein provided (other than markings) are permitted.
- I. **Commercial Vehicles**: Any vehicle with any type of writing or printing (letters, pictures, insignia) other than that applied by the manufacturer of the vehicle (i.e. manufacturer name and model) is PROHIBITED. Vehicles which carry ladders, pipes, ladder racks, tool boxes etc. on the exterior are considered commercial vehicles, with or without display of commercial signage and utility. This is to include vans of excessive size.
 - II. **Commercial Vans**: A commercial van is one that has only front seats, with an empty cab (back portion) and/or no side windows. Vans fitting this description are prohibited whether or not registered as a commercial vehicle with the state. This is also to include vans that are oversized and with or without any type of writing or printing (letters, pictures, insignia, identifying a firm, organization, service, product, etc.). In addition, vans which carry ladders, ladder racks, tool boxes, pipes, etc. and vans used for delivering, storing or transporting goods or cargo are also considered commercial vans and are PROHIBITED. It is required that vans have conventional factory-installed windows along both sides and the rear of the vehicle, and factory-installed seating for more than the driver and front passenger. Otherwise, it will be considered a commercial van.
 - III. **Oversized Vehicles**: Any vehicle exceeding 240 inches (20') in length, or 80 inches (6'8") in width, or 90 inches (7'6") in height or any vehicle with more than four wheels on the roadway is considered oversized. These vehicles are prohibited from parking in MVF owned and operated lots at any time, unless approval is given from the Director or Assistant Director of Recreation and Parks.
 - IV. **Trucks**: Any vehicle designed and used primarily for the transport of goods or services rather than passengers. Included are all box trucks and service/utility trucks, "step" vans, and any van with a raised or "high-top" roof. Personal pickup trucks are permitted.
 - V. **Trailers & Off-Road Vehicles**: Any vehicle having wheels and NON-WHEELED ATTACHMENT (camper tops, caps, etc.), but dependent upon another vehicle for its motive power, and designated to be towed behind such other vehicle are PROHIBITED. Vehicle designed, constructed or modified to provide temporary living quarters for recreational, camping, or travel use are PROHIBITED. This is to

include "off-road" vehicles as defined in the Maryland Code. This is to also include BUSES. Vehicles designed, constructed or modified to be used as a bus are also PROHIBITED.

- VI. **Boats:** All boats are PROHIBITED.
- VII. **Inoperative:** An inoperable vehicle is one with flat tires(s), missing parts, body damage or any condition which makes it unable to move or be legally operated under its own power. All inoperative vehicles are PROHIBITED.
- VIII. **Unlicensed:** An unlicensed vehicle is one with no tags or one without current registration stickers displayed. In addition, no unlicensed driver is permitted to operate a vehicle on MVF-owned property.

Towing enforcement/procedure for unauthorized use of MVF owned and operated parking lots:

Montgomery Village Foundation will follow the Montgomery County Code, Chapter 30C, Motor Vehicle Towing and Immobilization on Private Property, when dealing with non-compliant vehicles as outlined in the section: Rules and Regulations on parking lot use for MVF owned and operated parking lots.

Violation tow sticker/notice process:

- 1. The towing of any unauthorized vehicle will not be authorized until the following steps have been taken (excluding handicap and fire lane parking violations):
 - I. After the vehicle is seen once, a violation tow sticker/notice is securely attached to the vehicle.
 - II. The date and time are recorded on the sticker/notice which is attached and the violation logged with photographic evidence.
 - III. The sticker informs the vehicle owner that the vehicle needs to be removed within 72-hours after the sticker is attached, or the vehicle may be towed at the vehicle owner's expense. A repeat offense within 180-days will result in the immediate towing of the vehicle.
 - IV. The vehicle may be towed 72-hours after it is stickered, or if a second violation has occurred within 180 days.
- 2. Actions for the different parking violations:
 - I. **Abandoned or inoperable vehicles** will be reported to Montgomery County Police and issued a violation tow sticker/notice.
 - II. **Vehicles found parked in a Fire lane** marked by yellow curbs or signage will be towed immediately and without warning.
 - III. **Handicap parking violations** will be towed immediately and without warning.
 - IV. **Restricted vehicles** will be issued a violation tow sticker/notice.
 - V. Vehicles which are **not properly parked** within an assigned parking space, including in No Parking areas, will be issued a violation tow sticker/notice.
 - VI. Vehicles which are **parked overnight in lots which do not permit overnight parking** will be issued a violation tow sticker/notice.
 - VII. **Vehicles which are parked overnight, at Apple Ridge Ballfield, which park outside of the approved timeframe (approved 8 p.m. to 8 a.m.)** will be issued a violation tow sticker/notice.

3. The Montgomery Village Foundation will post signage, which complies with Chapter 30C, including:
 - I. Posting of sufficient signage – at least one sign per 45-parking spaces.
 - II. Sign is at least 24 inches high by 30 inches wide.
 - III. Summarizes all parking restrictions on the property enforced by towing unauthorized vehicles, including time and areas restricted.
 - IV. State that a vehicle parked in violation of the restrictions may be towed at the vehicle owner's expense.
 - V. State that County and State law require that towed vehicles be available for redemption 24-hours per day, seven days per week.
 - VI. State the maximum amount that the owner of the vehicle may be charged for the towing or removal of an unauthorized vehicle.
 - VII. List the name and telephone number of the towing company hired to tow unauthorized vehicles from the property and the location to which the vehicle will be towed.

Approved by MVF Board of Directors October 22, 2020