



MONTGOMERY VILLAGE FOUNDATION, INC.

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MONTGOMERY VILLAGE FOUNDATION, INC. PARK USE POLICY RULES AND REGULATIONS

Purpose: To foster the pleasurable use of Montgomery Village parks, to provide increased security and to manage park areas to ensure equal opportunity for all, the Board of Directors of the Montgomery Village Foundation, Inc. has adopted operating rules and procedures for scheduling use of park areas.

Description of park properties:

ADMINISTRATIVE FACILITY: The 5.1 acres of parkland adjacent to the Administrative Facility and Maintenance and Public Works Facility includes a soccer field, open green space, a wooded buffer area and a 36 space parking lot.

APPLE RIDGE PICNIC PAVILION AND SOCCER FIELD: This facility is located off Apple Ridge Road behind the tennis courts. Facilities include a covered picnic pavilion, 8 picnic tables 1 of which is handicapped accessible, a non-regulation soccer field and a porta-john.

CLUBSIDE PARK: This 1.8-acre park is located off Montgomery Village Ave. and is bounded on the south by Clubside community and on the north by the Montgomery Village Golf Course. Facilities include a playground, gazebo and picnic tables.

ED DESIMON RECREATION AREA: This 8.27-acre recreational area is located on East Village Ave. and is bounded to the west by the Ashford community. Facilities include a ramped handicapped accessible playground, four tennis courts, a parking lot, a two-acre pond, and paved paths throughout the park.

LAKE MARION PARK: This 21.04-acre park is located on East Village Ave. adjacent to the Lake Marion Community Center. Facilities include a 3.1-acre lake, a gazebo, footbridges, park benches, picnic tables, grills and paved paths throughout the park.

LAKE WHETSTONE PARK: The 37.04-acre park is located off Montgomery Village Avenue and is bounded by Whetstone community, Mid-County Highway and Dockside and Millrace communities. Park features include a 27-acre lake with adjacent paved path on the Montgomery Village Avenue side of the lake continuing through the stream valley, a boat house, dock and gazebo, the Milton Kettler Memorial, picnic area, benches, sand volleyball court, perennial garden areas, stone sitting area and a parking lot.

MARTIN P. ROY PARK: This 4.6-acre park is located off East Village Avenue on Cinnabar Drive. Facilities include a baseball field, tot-lot, stone sitting area, basketball court, benches and a parking lot.

MILTON M. KAUFMANN PARK: This 17 acre park is located between Warfield and Wightman Roads and bounded on the east by the Salem's Grant community. Facilities

include a soccer/lacrosse field, a baseball/softball field, paved paths, a gazebo, benches, a playground, pond, tree identification markers, and a parking lot. A brochure for the self guided tour for this park is available online at www.montgomeryvillage.com.

NORTH CREEK LAKE PARK: This 83.7-acre park is located off Shadow Oak Dr. The park is bounded on the south by the Dorsey's Regard community, to the north by the Points, and to the east by Montgomery Village Ave. Facilities include two tot-lots, a nature center, a picnic area, a 6.5-acre lake with adjacent paved path, the North Creek Stream Valley, and a parking lot.

PATSY HUSON BALLFIELD: This 5.49-acre facility is located on Fulks Farm Road in East Village. Facilities include a softball field, bleachers and a parking lot.

PICTON TOT-LOT: This .12-acre playground area is located off Welbeck Way between the communities of Picton and Essex Place. Facilities include a playground and drop-shot.

SOUTH VALLEY PARK: This 32-acre park includes the open space area bounded on the east by Montgomery Village Avenue, on the north by Center Stage and Heron's Cove **communities**, on the south by Walker's Choice community, and on the west by Watkins Mill Elementary School. Facilities include the Gordon Bowie Music Pavilion, lighted ballfields, a tot-lot, creeks, ponds, picnic areas, gazebos, footbridges, paved paths, and parking lot.

WILLIAM HURLEY PARK: This 9.3-acre park is located north of Wightman Road. To the east and north of the park is the Highland Hall community; to the west are Perry Place communities; and to the south is the Northgate Community Church. Facilities include playground areas, basketball courts, a ballfield, covered picnic areas, paved paths and a parking lot.

Hours: Park areas are open daily from sunrise until 1/2 hour after sunset except South Valley Park when ballfield lights are in use or a Lawn Theatre performance is scheduled. When ballfield lights are in use, the park will close 15 minutes after the ballfield lights are turned off; in the event of a Lawn Theatre performance, the park will close 1/2 hour after the performances. The parking lot gates at Lake Whetstone Parks, Martin P. Roy, and Milton M. Kaufmann are opened daily at 8:00 a.m. and closed between 8 p.m. and 9 p.m. based on the time the sun sets. Lake Whetstone is closed for boating after sunset.

Note: The MVF park path system will be closed any time there is snow or ice on the pathways.

Lighting: It is the policy of the Montgomery Village Foundation not to light park areas that are not open for night time use. In Montgomery Village Foundation owned parks with facilities that have night time use, the Montgomery Village Foundation will operate and maintain existing lighting in parking areas and some path areas. Additionally, Montgomery Village Foundation will operate and maintain lighting in park areas which was originally installed by the developer. The Montgomery Village Foundation may review requests for new lighting in park areas to determine if lighting changes are warranted. In situations where it is determined that the installation of lighting in a MVF park benefits a specific community, MVF may consider requests for development of a partnership for evaluating and funding of changes to lighting.

Authority: Only authorized Montgomery Village Foundation personnel and their designee(s) shall be permitted on park property after closing. All persons using Montgomery Village Foundation park property must follow MVF park policies and rules for use of park areas. Persons violating park policies and rules for use of park areas shall be considered trespassers.

Clean-Up: All park users are requested to keep the area clean and deposit all litter and refuse in the refuse containers.

Park Rules:

1. Montgomery Village Foundation parks are family oriented community facilities. Foul, rude or offensive language or behavior will not be tolerated.
2. Illegal activity shall not be permitted on the premises at any time.
3. Glass containers of any kind are prohibited in the park areas.
4. Alcoholic beverages shall not be permitted in the park areas at any time without prior approval in writing being first obtained from authorized Montgomery Village Foundation personnel. Alcoholic beverages are strictly prohibited at ballfields, playgrounds, tot-lots and Lake Whetstone.
5. Smoking at the Lawn Theater is permitted in designated areas only.
6. Radios, recorders and portable stereos must be kept at a volume level low enough not to be a nuisance to other park users or neighbors.
7. Use of all mechanical or electronic noise-makers, such as air horns, sirens and microphones, by spectators in MVF parks is prohibited.
8. Motorized vehicles are prohibited within the park areas except for maintenance, authorized security, police and rescue purposes. (This includes mini-bikes, mopeds and motorcycles.)
9. All pets must be on a leash while in MVF park areas. Pet owners must clean up after their pets.
10. Swimming, wading and ice-skating are strictly prohibited on all Montgomery Village Foundation lakes, and ponds.
11. Fishing is permitted from the banks and docks of the lakes and ponds; however, casting is prohibited from the dock and from the shoreline in picnic areas. Persons fishing must observe the rules of the State of Maryland.
12. Park users are not permitted on islands. Boaters at Lake Whetstone are to maintain a 25 foot buffer around the island at all times.
13. All boats used on Lake Whetstone must be registered and carry a current Lake Whetstone identification sticker. Boats or rafts of any kind are prohibited on all other park lakes, ponds and streams. Only the following boats are allowed on Lake Whetstone:
 - a) rowboats (powered by oars)
 - b) canoes and kayaks (powered by paddle or sail)
 - c) sailboats (with a maximum sail area of 90 sq. ft.)
 - d) MVF approved inflatable rubber rafts and boats
 - e) Wind surfers
14. All privately owned motor boats (including radio controlled) of any size are prohibited.
15. All boaters and passengers must observe the usual accepted boating courtesy and safety practices. These rules will be posted at the boat house. **Note:** Maryland State Law requires that all craft have one U.S. Coast Guard approved Life Preserver aboard for each passenger. MVF requires that boaters using MVF rental boats must wear an approved life vest.

16. The dock area must be kept clear of bicycles, baby carriages and strollers.
17. Golfing is prohibited in all parks.
18. Violators of these rules will be subject to prosecution or other legal action as may be appropriate. In addition, residents may be subject to the loss of Montgomery Village Foundation membership privileges as determined by the Board of Directors in accordance with the applicable Articles of Incorporation, By Laws and Covenants,

**MONTGOMERY VILLAGE FOUNDATION, INC.
PARK USE POLICY RULES AND REGULATIONS**

SCHEDULING AND USE OF PARK AREAS

1. All activities scheduled in Montgomery Village Foundation park areas shall come under the supervision of the Montgomery Village Foundation Department of Recreation, Parks and Culture. Rules established by the department will be in effect at all times.
2. Montgomery Village Foundation activities will have first priority for scheduling.
3. Fees may be charged at the discretion of the Montgomery Village Foundation Department of Recreation, Parks and Culture.
4. Picnic pavilions are located at Apple Ridge Recreation Area and Hurley Park. Permits are issued for use of the picnic pavilions Friday through Sunday, but may be issued for use on weekdays from May 1 through September 30.
 - a. Permits are available to Village Residents whose assessment accounts, including outstanding administrative fees, legal fees and interest, are current.
 - b. Permits are for rental of designated picnic areas and are based on availability.
 - c. Permit applications are accepted March 1st of each year through September 25th. Picnic pavilions are available for permitted use from May 1st through September 30th.
 - d. Permits are issued for specific time periods and must include all use related to rental such as set up and clean-up of event.
 - e. Fees will be charged for permits based on the cost of operating and maintaining the facility.
 - f. Permit holders must follow all MVF facility use policies, rules and regulations;

Refer to the MVF Picnic Pavilion Permit Application Procedures for process to follow to obtain a picnic pavilion permit.

5. Picnic tables outside of picnic pavilions areas are available for use by Village residents on a first-come, first-served basis.
6. Ballfields may be reserved as scheduling permits according to the following conditions:
 - A. Requests for field use permits will be accepted as follows:
 1. Beginning January 15 for field use March 15 to June 30
 2. Beginning May 15 for field use July 1 to Aug. 31
 3. Beginning July 15 for field use Sept. 1 to Nov. 30
 4. No permits are issued for field use Dec. 1 to March 14.
 - B. Beginning September 1, 2015 Fees will be charged for reserved field use according to the "Schedule of Athletic Field Fees"

- C. Permits will be issued according to the following priority schedule:
 - 1. Montgomery Village Foundation sponsored activities
 - 2. Montgomery Village Sports Association sponsored activities
 - 3. Other organizations, primarily comprised of Village residents
 - 4. Individual Montgomery Village members/residents (not representing an external organization)
 - 5. Other groups and organizations

 - D. Permits are for use only during times designated by Montgomery Village Foundation.
 - E. All programs must be supervised by a representative of the group or organization assigned to the area.
 - F. Permit holder will comply with the Montgomery Village Foundation decisions concerning ballfield use and restricted play during and after inclement weather, and at any time when play on the field would cause extreme damages and/or affect the future use of Foundation fields.
 - G. Permit holders will clean up the field area and deposit all trash and soda containers in a litter device. Coaches will be responsible for supervising clean-up after practices and games and inspect fields before leaving.
 - H. Permit holders must follow all rules established by the Montgomery Village Foundation for use of ballfields, or be subject to cancellation of user privileges.
 - I. Ballfield lights: Use of ballfield lights will be restricted to Montgomery Village Foundation and Montgomery Village Sports Association activities except when a special use permit is approved by the Montgomery Village Foundation Department of Recreation, Parks and Culture. Ballfield lights shall be turned off no later than 11 p.m.
- 7. Equipment shall not be moved or removed from its present location.

 - 8. Use of Montgomery Village Foundation park areas by businesses or individuals for profit is prohibited, except under the supervision and control of the Montgomery Village Foundation Department of Recreation, Parks and Culture, when deemed appropriate for the operation of Foundation sponsored activities.

 - 9. The Gordon Bowie Music Pavilion may be reserved as scheduling permits according to the following:
 - A. Nonprofit organizations of a religious, service, educational or similar nature, designed to serve primarily Village residents, shall be permitted use of the music pavilion for activities deemed by the MVF Department of Recreation, Parks and Culture, to be an appropriate use of the music pavilion. Also, MVF may enter into facility use agreements with other organization or entities, profit or non-profit, to allow for such services or activities for the benefit of the community according to the following conditions:
 - 1. They must use facilities only during the time designated by the MVF;
 - 2. They must follow all MVF facility use policies, rules and regulations;
 - 3. All programs must be adequately supervised by adult representatives of the organization or business using the area;
 - 4. They must monitor traffic to see that adjacent communities are not impacted by people attending the scheduled event;
 - 5. The activity proposed may not impact the park area in a manner that may cause damage to the park;
 - 6. They must clean up and dispose of properly all trash generated by the activity;
 - 7. They must pay a fee based on the cost of operating and maintaining the facility;

8. A certificate of insurance naming Montgomery Village Foundation as also insured must be provided if required.

- B. Use of the Bowie Music Pavilion will be permitted according to the following priority schedule:
 1. Montgomery Village Foundation - sponsored activities
 2. HOAs and other organizations, primarily comprised of Village residents
 3. Other approved use.

10. Use of park areas shall be denied any group or individual where the activity is either:
 - a. unlawful
 - b. disorderly
 - c. of a nature to invite others to disorder
 - d. or otherwise determined to be an unsuitable activity by the Board of Directors of the Montgomery Village Foundation.

11. Requests to consume alcoholic beverages must be submitted in writing. Permission shall not be given to any individual or organization other than Montgomery Village Foundation unless the request for approval states that all attendees will be of legal drinking age. Alcoholic beverages are not permitted at ballfields, playgrounds, tot-lots, picnic pavilions, and Lake Whetstone.

Revised and approved by MVF Board of Directors 6/25/15

MONTGOMERY VILLAGE PARK USE POLICY

Schedule of Athletic Field Use Fees

For permitted use of MVF owned ballfields for use beginning September 1, 2015
per the Montgomery Village Foundation Park Use Policy

Fees for permitted use of MVF fields are as follows:

\$5 per hour of permitted use for all unlighted fields.

\$10 per hour of permitted use for unlighted fields for commercial and for-profit organizations.

\$30 per hour for approved use of lighted fields by Village residents and Non-profit groups

\$40 per hour for approved use of lighted fields by commercial, *for-profit, or non-profit organizations with less than 50% Village residents (excluding MVSA teams)*

(note MVSA would to pay the current rate of \$15 for softball and \$25 for football).

Additional staffing costs associated with use of the lighted fields would be applied to the cost of the field use permit.

Approved MVF Board of Directors 6/25/15