



# MONTGOMERY VILLAGE FOUNDATION, INC.

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## MONTGOMERY VILLAGE FOUNDATION, INC. ACTIVITY CARD DISTRIBUTION POLICY

Activity Cards must be shown for admittance to certain Montgomery Village Foundation facilities. Only members (or their resident designees) whose assessment accounts, including outstanding administrative fees, legal fees and interest, are at a zero balance qualify for a Montgomery Village Foundation Activity Card as indicated in "Property Rights in the Common Properties" in the Declaration of Covenants, Conditions and Restrictions. If an assessment account is not at a zero balance as of April 30 in any year, beginning May 1 payment of any prior balance as well as the full assessment amount through the end of the current fiscal year must be received as a condition for issuance of an activity card or validation sticker. If paying by check you must allow 7 business days for your check to clear.

Note: Membership rights may be suspended for violation of the MVF Board approved architectural standards and rules.

The following policy is established by the Board of Directors for issuance of Montgomery Village Foundation Activity Cards:

1. Photo Activity Cards are issued to residents of each household over ten years of age. **Children under ten, regardless of their swimming ability, must be accompanied by a cardholder age 16 or over when visiting the pool.**
2. Photo Activity Cards are issued once for new residents, for residents that have never received an Activity Card, and for children who have turned 10 years of age, or 16 years of age (as outlined in point 7). All Activity Cards are updated with a Validation Sticker each year.
3. Each designated-user household (any home in Whetstone, Stedwick, Maryland Place, Northgate, Patton Ridge, Middle Village (Clubside only), North Village, East Village, South Village (only Nathan's Hill, Millrace, Dockside, Grover's Forge and The Hamptons), Poplar Springs and Eastgate) is issued a minimum of two Activity Cards.
4. Annually, homeowners are sent a resident information letter to update, sign and return to the MVF Office. Upon return of the information letter, Validation Stickers will be mailed out to residents that are current. Assessment accounts must be at a zero balance and there can be no architectural violations, at the time each resident of the property requests a Photo Activity Card or Validation Sticker. Validation Stickers for Photo Activity Cards that were issued in previous years, valid from May of the current year to May of the following year, will be issued upon return of the information letter to the MVF Office.
5. Photo Activity Cards are issued throughout the year to new residents and upon notification of change of residency within the Village. Residents who need a Photo Activity Card can complete the online form, which includes submission of an uploaded photo, at [www.montgomeryvillage.com](http://www.montgomeryvillage.com). Residents will be notified when their card is ready for collection. Upon collection residents will be required to show a photo I.D., proof of residency, have a zero balance and free of architectural violations.
6. Residents who are unable to complete the online process can visit the MVF Office during regular business hours for in-person assistance. To complete the in-person process residents will be required to show a photo I.D., proof of residency, have a zero balance, and free of architectural violations.
7. Children who have turned ten, when accompanied by a parent or legal guardian may receive their individual youth Activity Card at the MVF Office. Youth who turn 16 years of age after May 15 may exchange their youth card for an adult card at the MVF Office.
8. Designated-user residents (see #3) can swim at the following pools: Hurley Park, Lake Marion, North Creek, Peggy Mark Pool, Stedwick, and Whetstone.
9. Non-resident designated-user property owners who have assigned their recreation rights to resident tenants may also retain recreation privileges by paying an additional fee equal to the annual designated-user assessment. This fee entitles property owners and their families to the same privileges as presently available to designated-users (see #3), including general recreational use of centers year-round.
10. Non-designated-user Village property owners may purchase family memberships for use of MVF owned designated-user facilities at a fee equal to the annual designated-user assessment. Photo Activity Cards and Validation Stickers, if lost, are replaced by the Foundation Recreation Department at a charge of \$5 per card or Validation Sticker. Residents who move out of Montgomery Village should return Activity Cards to the MVF Office when properties are sold or re-rented.

11. Re-issuance of Activity Cards to same residence or unit: Once Activity Cards have been issued to a residence, additional sets for the same year will be issued only under the following circumstances and with payment of the associated fees:
- If the property is sold – no fee.
  - If the property is re-rented or owners assume residency and previously issued Activity Cards are returned – no fee.
  - If the property is re-rented or owners assume residency and previously issued Activity Cards are not returned-\$35

### SPECIAL CARDS

1. One **20-punch Guest Card, to be used by Activity Card holders only**, is issued per activity card year to each household free of charge, admitting twenty guests; one punch per person, maximum 5 guests per adult and maximum 2 guests per youth, to pools. Additional 20-punch guest cards may be purchased at the MVF Office for \$65 by card holders age 16 and over who have been issued an activity card. Youth Activity card holders may bring a maximum of two guests over the age of 10 at any one time. Persons dismissed from a pool by a pool manager may not be admitted to a pool or activity as a guest. Note: All guests, except those with House Guest Passes (see item No. 3), must be accompanied by a member-resident when using MVF pools, Lake Marion gym or community centers, and must agree to comply with the rules and regulations governing facility use.
2. **Single Guest Passes:** Designated-user residents age 16 and over who have been issued an activity card can purchase individual pool Guest Passes for \$6 each **only** at the MVF Office. Non-designated-user residents may purchase these passes for \$6 per resident and guest, to be presented for entry to MVF pools. Each single guest pass is good for one guest entry only ages 2 and up. Youth single entry passes are \$5, ages 2 through 16.
3. **House Guest Passes:** Guest Activity Cards may be purchased for out-of-town guests (i.e., residing out of the Washington, DC metropolitan area) for the period of time they are actually staying in a Village home. The pass costs \$20 per week for each out-of-town guest 2 years and older.

House Guest Passes may be purchased only at the MVF Office. Persons using House Guest Passes may enter the pools or community centers without a resident member.

4. Designated-user residents who have daytime non-resident babysitters may purchase a **Childcare Provider Pass** intended for persons 16 years of age and over providing child care in the resident's home. These passes, which enable child care providers to accompany children to the pools, tennis courts and community centers, are valid Sunday through Saturday and are issued for a three-month period at a cost of \$80. Holders of these passes must be accompanied by the children for whom they are responsible. As with any guest pass, the resident is responsible for the actions of his/her guest. Care providers are solely responsible for the supervision, safety and well-being of children brought to MVF facilities in their care. Residents may only purchase one such pass at a time.
5. "Limited Annual Pool Memberships" will be available to be purchased annually by individuals and families on a first come first served basis for use of all MVF Pools. The following fees have been established: Individual \$470, Pair \$480, Family \$530.

Revised and approved by MVF Board of Directors 1/24/13

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