



MONTGOMERY VILLAGE FOUNDATION, INC.

10120 APPLE RIDGE ROAD
MONTGOMERY VILLAGE, MARYLAND 20886-1000

(301) 948-0110 FAX (301) 990-7071 www.montgomeryvillage.com

Picnic Pavilion Permit Application – please complete both sides **You will get a response within 7 business days.**

Permits are available to Montgomery Village Residents 18 years of age or older whose assessment accounts, (including outstanding administrative fees, legal fees and interest) are current.

Applicants Name _____

Your Address: _____ City: _____

State: _____ Zip Code: _____ Email: _____

Phone:(home) _____ (cell) _____

Type of Activity: _____ Number of people expected _____

If hosting use by an organization, list the organization: _____

Date Requested: _____ / _____ /20____; Alternate date: _____ / _____ /20____;
Month Day Year Month Day Year

Circle time below requested for park pavilion rental:

9:30 am to 2:00 pm

3:00 pm to 7:30 pm

9:30 am to 7:30 pm

Pavilion Requested (mark 1st choice & 2nd choice if either): Apple Ridge _____ William Hurley Park _____

Apple Ridge Recreation Area - Capacity 60 people -Includes 8 picnic tables including one with 2 wheelchair accessible spaces adjacent to the parking lot with a port-o-john nearby. **Pool access not included in rental fee.**

Hurley Park – Capacity 60 people - Includes 7 picnic tables, next to a large tot-lot and basketball court near parking with access to a port-o- john. **Pool access not included in rental fee.**

Pavilion rental permits entitle the holder to exclusive use of pavilion and picnic tables only at the named park. All other park amenities will remain open to the public.

Rental Fee: \$80 per ½ Day, \$160 full day

Security Deposit: There is a \$100 security deposit which is returned to the applicant/permit holder if the conditions of the “2017 Picnic Pavilion Permit Agreement” are met including cleaning up all trash and decorations and disposing them in dumpsters or adjacent trashcans and returning of the port-o-john key.

Refunds are not issued for cancellation due to inclement weather; however, rain dates can be re-scheduled. Please call 240-243-2341 the first business day after the rain-out to re-schedule.

FOR OFFICE USE ONLY:

Resident Account # _____ Current on Assessments _____ Date _____ Initial _____

Permit Status (circle) Approved Dis-Approved - Date Notified _____ By: _____

Payment Date: _____ Receipt#: _____ Permit and port-o-john key issued by: _____ date: _____

Port-o-john key return date: _____ Received By: _____

Date Security Deposit Refund Requested: _____ Security Deposit issued: _____ by: _____



PICNIC PAVILION PERMIT AGREEMENT

The Montgomery Village resident signing this permit agreement will be in attendance during the entire rental period.

Picnic attendees will be present during the permitted hours only.

Picnic pavilion permits are granted for use of the picnic area only and does not include exclusive use of the fields or other facilities in the park. A field use permit must be requested to reserve the field.

Only standing personal gas grills (no table top or charcoal grills) may be used in the designated picnic area and must be attended to at all times.

Glass containers of any kind are prohibited in the park areas.

Alcoholic beverages are not permitted in park areas.

Inflatable or mechanical amusements, horses/ponies and other livestock animals are not permitted on park property.

Motorized vehicles are prohibited within the park areas.

Picnic attendees may not smoke within 25' of all playground sites.

Audio devices may not be played at a level that causes a disturbance to the public peace.

No person may indulge in riotous, disruptive, boisterous, threatening, hazardous or indecent conduct, or abusive, threatening or obscene language.

No picnic attendee shall deface, destroy, misuse or remove any park property. Posting of notices is not allowed.

All trash and decorations must be removed and disposed of in dumpsters or trash receptacles. The permit applicant will ensure that the area utilized is clean and free of trash at the conclusion of the picnic.

Permit holder and guest must follow all Montgomery Village Foundation Park Use Policy, Rules and Regulations in use of this permit.

Port-o-john key can be picked up at the MVF office 5 days prior to rental and must be returned to the MVF office within 3 business days after the rental.

I have read and understand the above information and acknowledge that failure to follow this agreement may result in loss of my security deposit.

Montgomery Village Resident/Permit Applicant Signature

Date