



Carrier News

Delivery Dates

January
6 & 20



Newsletter Deliveries

All publications going to single family homes must be bagged and placed on the driveways.



All publications going to a townhouse (even townhouses with driveways) must be bagged and placed on the doorstep, except when the entrance to the home is gated. In these cases, the bagged newsletter must be placed by the gate unless the resident requests otherwise.

Instructions regarding the delivery of publications to apartment complexes or condominiums, and businesses will be provided to carriers individually.

Happy Birthday!

SaraJane C.

EMILY H.

Jeffrey J.

Josephine M.



Requests for Stop Deliveries

On occasion while delivering papers, a resident may ask a carrier to stop the delivery of the *Village News* to their home and/or their neighbor's home. When this occurs, the carrier should instruct the resident to call MVF at 301-948-0110, ext. 2359 to officially request a stop delivery. Carriers should not take it upon themselves to stop a delivery.

The communications Department will then log this information and inform the carrier of the stop delivery for the given route through written communication.



more

Circulation Hotline: 301-948-0110, ext. 2359

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2012 Montgomery Village News Publication Schedule (Inserts listed below)

January 6
January 20

February 3
February 17

March 2
March 16

April 6
April 20

May 4
May 18

June 8
June 22

July 13
July 27

August 10
August 24

September 7
September 21

October 5
October 19

November 2
November 16
November 30

December 14

January 4, 2013

Summer Camp Guide

**Home Improvement Guide
Spring Recreation Guide**

Annual Report

**Summer Recreation Guide
Residents Guide**

Fourth of July Program

Fall Recreation Guide

Health and Lifestyles Guide

Winter Recreation Guide

2013 Calendar

First Issue

Inclement Weather

All deliveries are to be carried out even in the event of inclement weather. Of course, the safety of the carrier is paramount. If a carrier is unable to deliver an assigned route, carriers are required to notify the Communications Department at 301-948-0110, ext. 2359 as soon as possible so a substitute carrier can be located.

Please note that the Foundation follows the county government for snow closure. If the county is closed, the Foundation is closed and the delivery is automatically rescheduled for (the following) Monday or the next opening day of business. Closure announcements will be posted on the Foundation website, www.montgomeryvillage.com.

Reminders

Papers should be delivered on Friday, and NO LATER than Saturday at noon.

If you need a substitute to deliver your route, please call 301-948-0110, ext. 2359, **by noon on the Wednesday before a paper delivery Friday.** (Please refer to the Carrier Guidelines for additional information.)

**You can access the
Carriers page
on our website at
montgomeryvillage.com.**



Montgomery Village Foundation

10120 Apple Ridge Road
Montgomery Village, Maryland 20886-1000
Phone 301-948-0110 Fax 301-990-7071
www.montgomeryvillage.com