

**EXECUTIVE VICE PRESIDENT'S
REPORT**

MAY 2010

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1. General

- A. **New Signage** – Staff has set in motion plans to repaint and slightly modify the median sign on Montgomery Village Avenue, which is one source of providing announcements about programs and events in Montgomery Village. A new sign is being placed along MV Avenue to bring more attention to the Lawn Theatre summer programs. It will be similar in size, scale and colors to the one located in the median.
- B. **MVF Board Retreat** - Staff did a great deal of work preparing the agenda and background materials for the MVF Board of Directors Strategic Planning Retreat held on Friday, May 14 and Saturday, May 15. The draft goals that the Board reviewed will be presented at the June meeting.
- C. **Montgomery Village Golf Course** - I have been meeting with Jack and Linda Doser, owners of the Montgomery Village Golf Course, to see what partnerships can be developed to benefit both the community and Golf Club, an amenity that is in the heart of the Village. Some concepts have been developed in these meetings, including having a special Montgomery Village Residents Day at the MV Golf Club on a Saturday later this summer, offering low cost golf rounds, special golf clinics for young and old, putting contests for prizes, and other kids' games, free food, etc. Other possible events include a "meet and greet" social sponsored by MVGC for all the HOA and COA presidents to learn about more affordable memberships fees, low cost golf for MV residents on Mondays and Tuesdays, and year round availability of the driving range. Another idea is to plan a major charity golf tournament similar to the former Harden and Weaver event, which put Montgomery Village on the map regionally.
- D. **Budget 2011** – Staff has begun to prepare for the draft 2011 Budget which will be available to the public in early August. There will be a budget work session in mid-July. A copy of the complete schedule will be available on the MVF website or at the MVF offices.
- E. **Capital Projects (Quick Hit List)** – Staff has been working to identify not only the budget implications/feasibility for these projects, but also the location of some of them. We are working to identify site options for the community gardens and dog park, both which need easy access to parking and water. We are also in the process of contacting WRIT to see if they would be willing to allow a Farmers' Market on their property. In addition, Dick Wright, Peggy Mark, Scott Gole, Wes Schempf and I walked the natural path from Watkins Mill Rd to the path at North Creek Lake. Much work needs to be done to determine if improving this path would even be feasible. A number of bridges would have to be constructed, and some areas of the stream valley would have to be restored due to the heavy erosion and instability of the stream banks. Also many large downed trees would have to be dealt with. Staff will work with M-NCPP staff and other agencies on this project. Lastly, the staff is evaluating using pool equipment/vendors to help evaluate various new features for the pools including large shade umbrellas and slide features. Staff will be returning to the Board ASAP with a report on the feasibility of each capital project.

Architectural Standards

A. ARB Meetings:

- ❖ Apr.21: 70 applications, 25 violations
 - ARB review: 6 applications
 - Staff review: 64 applications, 25 violations
 - Discussion items:
 - Selection of ARB Chair and Vice Chair
 - Wind Energy

- ❖ May 5: 65 applications
 - ARB review: 5 applications
 - Staff review: 60 applications
 - Discussion Items:
 - EVC request for ARB to consider pre-fabricated sheds
 - Executive Committee decision on front door replacement
- B. **Revision in shed criterion for specific townhouse communities** - forwarded to the homes corporations for their input before being presented to the MVF Board. Comments due to AS Dept May 31, 2010.
- C. **Front door guidelines – Village-wide** – to be forwarded to the homes corporations for their input before being presented to the MVF Board.
- D. The April 12, 2010 Executive Committee decision regarding a front door replacement violation has now allowed for the inclusion of entrance doors with oval glass inserts in traditional communities provided the color of the door conforms to the approved color for that house.
- E. **Total Year to Date Application Review Fees: \$5,850** [compared to \$4,350 in 2009]
Month to Date (May 1-May 13): \$950 [compared to \$1,175 as of May 31, 2009]

Architectural Compliance

The following statistics reflect the result of various *follow-up inspections and drive-through inspections* in Montgomery Village's residential communities by the Architectural Standards Compliance team.

A. Enforcement Totals

- Total active violation cases (including those carried over from 2009): **794** [compared to 1,015 in 2009]
- Total new violation cases YTD: **369** [compared to 1,537 in 2009]; MTD: **101** [compared to 122 in 2009]
- Total violation cases resolved YTD: **376** [compared to 305 in 2009]
 MTD: **139** [compared to 61 in 2009]
- Total violation cases reviewed by the Executive Committee: YTD: **184** [compared to 228 in 2009]; MTD: **45** [compared to 118 in 2009]
- Total violation cases involving suspension of MVF membership privileges: YTD: **433** [compared to 414 in 2009]; MTD: **6** [compared to 14 in 2009]
- Total violation cases involved in legal action:
 - YTD: **17** [compared to 5 in 2009]
- Total resale disclosure certificates prepared (includes property inspections): **161** [compared to 115 in 2009]; MTD: **68** [compared to 31 in 2009]

B. Total Violation Review Fees:

- YTD: **\$1,600** [compared to \$900 in 2009]; MTD: \$250 [compared to \$375 in 2009]

C. Total Resale Disclosure Packet Fees:

- YTD: Total: **\$25,900** [compared \$17,925 in 2009]; MTD: **\$2,225** [compared to \$5,075 through May, 2009]

- D. The AS Director has been working with the Executive Vice President on reviewing current architectural standards including AS enforcement and compliance procedures and violation citation letters. An effort is being made to make the review and enforcement processes more updated and customer-friendly.

Commercial/Non-Residential Architectural Standards

- A. The CARC did not meet in March, April or May due to no new applications being submitted.

2. Communications

A. Publications

- **Village News** –Two issues of the *Village News* were published: April 23 (with MVF Annual Report) and May 7 (with *Summer Recreation Guide*).

- **MVF Backstage** – The May issue was published on May 4
- **2010-2011 Residents Guide** – new rescheduled release date of June 11 with *Village News*
- **Village News Media Kit** – finished and available for advertising sales representatives. Also available for download via the MVF website.

B. Circulation

No. of permanent carriers: **49**; No. of substitute carriers: **31**

C. Revenue - In April there were **28** new contracts written (includes contract renewals) and **6** new advertisers.

D. Website Advertising – with the addition of a new revenue source, advertising on the home page of the Montgomery Village website, solicitation for contracts ranging from one month to one year have begun. At present, 25 advertisers have been contacted and responded positively to the new offering. Potential contracts with each of these advertisers would total **\$14,500**. Implementation of the first web ads will begin in late May.

E. Advertising

- Total income for **April 2010** – **\$19,598.35** (includes two *Village News* issues) (compared to **\$11,774.34** in April 2009 for same publications)
- **YTD income (Jan.-April)** **\$43,563.58** (compared to **\$51,200.85** in 2009)

E. Events and Sponsorship

- **Most Beautiful Garden contest (March 20 through late summer)** - The Most Beautiful Garden Contest began on March 20. Advertising for the contest began on March 19 in the *Village News* and will continue throughout the summer; winners will be announced in early fall 2010. To date, six local businesses have committed to sponsoring the event.
- **National Walk@Lunch Day** – This employee event was held on April 28, 2010. Approximately 15 MVF staff members and various other staff from our sponsoring agencies participated in the event, for a total of 23 individuals. Six different local businesses donated supplies for the event.
- **Fourth of July Celebration (July 5)** – The Communications Department is working to support the Recreation Department with celebration marketing materials and garnering sponsorship. Thus far, three of our advertisers have committed sponsorship funds for the event.

F. Committees

- **Historical Book Committee** – MVF Board approved appointment of ten candidates to the committee. Book proposal is being drafted and will be passed to the committee for review in May, and then sent to Arcadia Publishing in early June.
- **Communications Committee** – meeting held on May 5. Discussion items included: MVF Branding and Marketing/Village signage; social networking; the Historical Book Committee and book project; and recent awards won by the Communications Department. The committee would like to be a part of the signage effort and book project.

G. Public Relations

Community Outreach – A community profile article was written about long-time aerobics instructor Karin Baker. A list of other instructors to be profiled is being constructed based on length of service and need to promote classes with low enrollment. Additionally, a “**Business in the Village**” profile of advertiser and event supporter Walker Poole Insurance was included in the April 23 issue of the *Village News*.

H. Marketing - MVF web site – The site usage report indicates the most viewed pages by visitors. These pages include the *Search* feature; *Community Board and Committee Calendars*; *Check your Account*; and the *Job Listings* web pages. There were **10,437** visits during March and an average of **325** visits per day.

3. Community Management

Committee Update:

- A. Upon request, Mr. Lester Kaplan, the Director of the Office of Community Partnerships from the Housing Opportunities Commission, attended the MAC meeting held on May 10th. Mr.

Kaplan distributed information folders on HOC's mission and explained that the state chartered agency is federally funded, receiving only a small amount of funding from the county. Mr. Kaplan was very informative, answered questions, and agreed to address our concerns whenever possible. The main discussion revolved around the Voucher Program and how it works. The Committee thanked Mr. Kaplan for his time and requested that he come back again in the future. Invitations to FiOS, Pepco, and WSSC have been sent to attend future MAC meetings.

Homes Corporation and Condominium Updates:

- A. **Financial** – All monthly financials have been completed. All HOA audits have been completed. Park Place I Condominium turnover is complete and new bank accounts have been established.
- B. **Eastgate** – Preparation for the Annual Meeting. The board is soliciting bids for seal coating in the single family neighborhoods and modifications to some tot lots are being considered resulting from resident concerns.
- C. **East Village** – The board has solicited bids for a large scale tree pruning project in five neighborhoods. Followed up on Board concerns related to the Airpark and the Webb Tract. Prepared final scope of work for the \$30,000 path replacement project and a similar amount of street patching/pavement repairs. Addressed concerns related to spring cleanup following the severe winter. Sent post cards to residents in Holly Pointe regarding a serious safety concern.
- D. **Horizon Run** – The Community Yard Sale and Clean Up Day were held on April 17th and 24th, respectively. Seal coating and line striping has been approved and will be performed. Community wide branch pick up has been completed.
- E. **Maryland Place** – WSSC will begin a partial replacement of the water main in June. Spring clean up was completed on May 15th. Several large dumpsters were provided for the residents and placed in various locations. Board is considering instituting a parking permit system. They are currently reviewing their parking and towing rules and regulations.
- F. **Middle Village** – The Annual Meeting was held on April 20 and a new board member was voted in. Concrete repair is being considered. Limb pick up throughout the community is completed and spring planting is underway.
- G. **Park Place I** – The management of Park Place I began on April 1, 2010. The first Meeting is scheduled for May 18th and a draft budget will be presented. An inspection of the property was done and concrete bids will be reviewed.
- H. **Park Place II** – Audit bid has been approved. New maps of the community are being generated. Repair of the siding in several areas is in progress. Discussed what will be done as part of the upcoming contract with Christopher Court Land Association. Activity cards are being sent out.
- I. **Patton Ridge** – A new concrete pad has been poured and the mailbox re-installed on Spur Hill Drive. The installation of four new street lights in Partridge Place I has been completed. A surveyor company has been hired to measure and mark some areas in Fairidge to identify ownership of property along the bike paths and retaining walls. This should be completed by May 21st. Board continues to work on several By-Law Amendments.
- J. **Stedwick** – The board solicited bids for pruning in two neighborhoods. Followed up on several safety issues associated with falling trees and planned tree removals. Assisted with planning for a second annual spring clean up day, which has been postponed for one week. Assisted with the review of the latest Verizon installation plans for Clusters II.
- K. **Thomas Choice Condominium** – Tennis court repairs have been approved and should begin mid-June. The board is soliciting bids for rotten wood and trim replacement. Outside water faucets have been turned on for the summer. All fire-lanes have been re-painted.
- L. **Thomas Choice Gardens** – New permits are being issued along with new signage and pool passes. Pool work is complete and awaiting pool inspection. New Landscape Company has started. The air conditioning has been turned on for the season. Spring preventive maintenance (dryers and washer hoses checked and faucets, showers, toilets etc.) has been completed. A basketball hoop has been installed. New concrete is being poured in one

courtyard.

- M. **Whetstone** – The board continues to follow up on ongoing lakeshore problems with DEP, in coordination with representatives from South Village and the MVF. Continuing to work with Verizon on an installation plan for Whetstone that responds to numerous resident concerns. Soliciting bids for 2010 tree pruning project; completed the 2010 red oak planting project (16 red oaks) and starting work on the 2010 tree removal project.

General Updates:

- A. The **Private Property Maintenance** programs for 2010 are in progress. Through April 30th, inspections for Eastgate and East Village were completed. There were 144 notices sent for Eastgate and 429 notices sent for East Village. Follow-up inspections related to the 2009 inspections are ongoing. Through May 17th, Middle Village was completed and 258 notices have been sent. Inspections are currently being done in Patton Ridge and the anticipated completion date is May 21st, weather permitting. Following the completion of Patton Ridge, Maryland Place and Stedwick will begin. Whetstone has only approved follow-up on the 2009 violations.
- B. Aimee Winegar and Sharon Levine continue to work with representatives of FEMA and MEMA on submission for reimbursement for part of the costs of the December 2009 and the 2010 winter storm.
- C. Aimee Winegar and I attended the CAI National Conference. Aimee Winegar CMCA, AMS, PCAM, gave a class on how a manager can create renewed interest in a discouraged community.

5. Finance and Administration

A. Assessments and Collections

- ❖ **Assessments Received:** \$697,648.38 as of April 30, 2010 (compared to \$686,710.06 in April 2009)
- ❖ **Results of Court dates: (2009 statistics in bold italics)**

Date	Cases	Paid	Judgments	Others
January 2010	10 (97)	4 (38)	5 (48)	1 (11)
February 2010	156 (99)	85 (28)	49 (38)	22 (33)
March 2010	60 (7)	31 (3)	12 (3)	18 (1)
April 2010	2 (139)	2 (80)	0 (42)	0 (17)
May 2010	9 (5)	(2)	(3)	(0)
June 2010	59 (4)	(3)	(1)	(0)
July 2010	14 (63)	(38)	(20)	(5)
August 2010	1 (3)	(2)	(0)	(1)

- B. **Interest** in the amount of: \$3,900.43 was billed to overdue accounts in the month of April 2010, in accordance with the Collection Policy (compared to \$3,701.64 in April '09).
YTD Interest Charged: \$13,268.68 (compared to \$12,037.68 in 2009)
YTD Interest Collected: \$6,743.39 (compared to \$6,841.91 in 2009)
- C. **Administrative Fees** billed to overdue accounts in April 2010: \$42,050 (compared to \$92,575 in April 2009)
YTD Administrative Fees charged: \$89,325 (compared to \$92,575 in 2009)
YTD Administrative Fees collected: \$45,905.80 (compared to \$45,105 in 2009)
- D. **Settlements:** 54 new homeowners were processed between April 1 and April 30, 2010. (compared to 28 in April 2009). Of these, 51 were homes corporations, and three (3) were condos.
- E. **Transfer fees:** \$4,050 was collected between 4/1/10 and 4/30/10 (compared to \$2,100 in April 2009).

6. Government Relations

Transportation and Development

- A. **Goshen Road Widening** – no new information. The County Council has proposed to include funding for the Goshen Road final design in the upcoming budget cycle. However, it will not be known whether the Council has approved the initiative until they finish budget reconciliation, on May 27th, and subsequently announce/publish the budget. If the Council does not include final design money in the FY'11-'12 budget cycle, that endeavor will be delayed by at least two more years.
- B. **Midcounty Corridor Study** – status remains the same. The only change is that the Phase I Facility Planning Team has now postponed forwarding the Alternatives to be Retained for Detailed Study (ARDS) package to the environmental and other review agencies until later this summer. The delay is due to unexpected events, according to Greg Hwang, the Phase I Facility Manager. At this point, Hwang does not know when the ARDS package will be completed. Hopefully, it will happen in June.
- C. **Marketplace** – leasing activity is moving slowly, but Donegan and Company are starting to get some positive feedback. Vertical construction, previously slated to begin by late May, will likely begin in early June. The tall grass near the sidewalk has been cut.
- D. **Webb Tract Land Swap** – The county is close to making a decision on the land swap of 14.7 acres owned by the Miller Brothers, which abuts some East Village properties, for approximately 12.5 acres of county owned land that fronts Snouffer School Road. The outcome will be known by the week of May 24.
- E. **Gaithersburg Library Renovation** – the last day of service to the public was Saturday, May 15, 2010. An interim location has not yet been officially determined. Library construction will start in mid-October and is expected to take 18-24 months.

Other Initiatives

- A. **Watkins Mill High School** - has applied for a federal grant to transition its existing IB program to an IB magnet program.
- B. **Federal Disaster Assistance for Effects of December Snowstorms** – FEMA has not yet made an eligibility decision on the requests for public assistance by the 10 Village homeowners associations. The process is that the homeowners associations submit their Request for Public Assistance application plus all required backup information, including DUNS numbers, directly to MEMA. MEMA then submits all of this information to FEMA. FEMA is supposed to assign a project agent for each case after they receive the applications from MEMA. Our associations have not been assigned project agents partly because FEMA has not determined whether the associations are eligible to receive federal public assistance and partly because the gulf oil and the recent Nashville flooding crises seem to be occupying FEMA's full attention.
- C. **Federal Disaster Assistance for Effects of February Blizzards** - The February blizzards received their official disaster declaration on May 6. The application due date was initially set at June 6. However, MEMA/FEMA have not yet scheduled the "kickoff" informational meeting with prospective applicants for the February blizzards, and due to recent emergencies, is unlikely to schedule the kickoff meetings before mid-June. While is not essential that prospective applicants attend another kickoff meeting before applying for federal public assistance for yet another event, it is always helpful to do so. MEMA suggests that applicants go ahead and submit now for this second "event". The homeowners associations are in the process of gathering the required information to submit to FEMA. Richard Voss, Director of the Montgomery County Department of Homeland Security, has been very helpful.
- D. **HOC Information** – Les Kaplan, HOC Director of the Office of Community Partnerships, wrote an article for the May 21 edition of the Village News, in which he provided detailed information about HOC of Montgomery County. It is hoped that such articles, which he will

write from time to time, will help clarify HOC responsibility for the different programs it manages or is connected to.

Regulatory Matters

- A. **Zoning Code Rewrite** – staff attended a Montgomery Zoning Code Rewrite Open House on April 20 and will also attend the local open house planned for May 26, 7:30 p.m. at the Upcounty Regional Services Center. Park and Planning (P&P) sponsored the event. Current information is that Town Sector Zone will not change, in that it will remain a planned development zone. But the nomenclature assigned to our zone could change. Planned Development (PD) is a category, a family of zones, and within that family, densities and forms – development patterns – can be created in numerous varieties. The zones would be lumped into a category called Planned Development, but still retain their unique features. The effect of the planned development zone is to codify what was approved in the development plan each subject area was developed under. They would all be called planned development zones, but each would retain their unique binding elements, density/height limits and permitted uses. P&P advises that the discussion should be about what kinds of densities/mixes are appropriate in which areas and what general patterns the development should take in those areas. As far as the unique features of TSZ, those features could be retained or modified if they are not meeting the objectives of the master plan.
- B. **Water Quality Protection Charge (WQPC)** – there will be no additional WQPC fees in Fiscal Year 2011 due to increased imperviousness. However, there will be an increase of \$4.50 per equivalent residential unit (one ERU=2,400 square feet), based on the amount of prior years' impervious surface.
- C. **County Bill 34-09 – Forest Conservation – Enforcement** – was recently enacted. The intent is to make the law more user-friendly and to comply with state law. 34-09 focuses on procedures and penalties related to the county's existing Forest Conservation Law. Currently, regulated activities in Montgomery Village are exempted from the Forest Conservation Law (Chapter 22A). However, it is possible that in the future there will be an initiative to remove this exemption.
- D. **County Bill 6-10 – Noise Control – Arts and Entertainment Activities** - has been introduced. The bill proposes to set different noise level standards for certain arts and entertainment activities. It would allow them to create noise up to 75 decibels, rather than the standard 65dBA daytime and /55dBA nighttime limits. A performing arts facility is defined as a building, outdoor seasonal, temporary, or permanent stage, or other clearly defined area or space, which is located at a venue that primarily presents live theatrical, musical, or dance performances. To get the exemption, the arts and entertainment entity would be required to file with the DEP a noise mitigation plan prepared by an acoustical engineer that discusses the types of noise mitigation measures the facility will use and information about the impact of the activity and the planned noise mitigation measures on the performers, the audience and the occupants of nearby properties. The bill also makes provision for the seller of a property within 300 yards of a performing arts facility where 5 or more outdoor arts and entertainment activities are conducted within a 12 month period to disclose this information to a prospective buyer.
- E. **County Bill 42-09 – Common Ownership Communities – Dispute Resolution** – this bill, which recently passed, does the following:
- Slightly modifies the composition of the CCOC, but does not increase the number of commissioners above 15;
 - Requires an association to annually distribute information about the availability of dispute resolution, education, and other CCOC services to owners and residents. Note: this can be met via a printout that will be available on the CCOC website, and may be included along with the annual notice or other mailing, or published in a newsletter;
 - Expands definition of dispute to include a unit or common element of a condo or homeowner association. A dispute can now be a disagreement between two parties

that involves the failure of a governing body to maintain or repair a common element if the failure results in significant personal injury or damager; or the failure of a governing body to exercise its judgment in good faith concerning the enforcement of the association documents against any person who is subject to those documents;

- Establishes a special panel with authority to lift the automatic stay imposed when a dispute is filed with the CCOC.

Outreach

- County Council Legislative Breakfast** - The Board's annual County Council legislative breakfast was attended by six councilmembers, who spoke at length about the state of the county's economy.
- Quarterly Meeting with Officer Tillery and Village-wide Managers** – was held on April 21. Topics covered were group homes, overcrowding in homes and loitering. Julia Thom of Code Enforcement attended the meeting and provided helpful information. Officer Tillery asked us to keep reminding residents about online reporting of non-emergency crime.

7. Landscaping and Public Works

- The positive effects of this year's snowstorms are for the most part behind us. April was a month of fixed price activity, mainly mowing and mulching. With a full staff and working overtime, the department exceeded our budgeted payroll expense, which was necessary in order to meet both our customers' and our own expectations. Mulching for the Homes Corporations is almost completed, and there are four parks left to do. Our schedule is still full with mowing and pruning. We also fulfilled our Homes Corporation contracts by having their weed control treatments applied.
- Some of the highlights of the past month include:
 - Installation of a Butterfly Garden on the north side of North Creek Lake
 - Installation of nine trees on East Village Avenue
 - Installation of three trees on Lost Knife Rd
 - Replacing missing and or damaged Rose bushes on East Village Avenue
 - Facilitating the celebration of our 22nd consecutive Tree City Award

8. Recreation, Parks and Culture

Projects:

- During this month, the 7 MVF pools and Heron's Cove Pool, which is managed by MVF, all passed Montgomery County Health Department pre-opening inspection. Jason Nicklow is to be commended for coordinating the North Creek whitecoat and fence so that they were completed prior to inspection. The 6' perimeter fence at the North Creek Pool was replaced with a new 8 foot tall black vinyl coated fence. We are hopeful that the taller fence coupled with the smaller weave of the fence fabric will eliminate pool hopping.
- Winkler Pool Management has completed their work at North Creek Pool. Work began last September with the installation of a sub deck drainage system, removal and replacement of approximately 80 feet of compromised pool wall and deck, replacement of the lifeguard chairs and the installation of new dual main drains in the main pool to comply with the Virginia Graeme Baker Act. During this preseason, Winkler pools and their subcontractor, Wilcoxon, completed the resurfacing of the pool interior, which included a new plaster layer (whitecoat), new racing lines and new vacuum ports.
- Staff is installing acid feeders at all of MVF's pools. Feeders have been tested at North Creek and Lake Marion Pools and have been a terrific success. Muratic acid is used to control the pH in the Foundation's swimming pools. Without the acid feeders staff physically pumps the acid into a bucket and then manually broadcasts the solution around the pool. This practice puts the staff at an increased risk for contact with the caustic chemical. Using an acid feeder will limit the exposure to the acid experienced by our

operators and also ensure that the pools pH is under constant control by the pools automation system.

- D. American Pool, Inc. began replacing the filter system of Whetstone Pool on Tuesday, May 18th and expects to be completed by May 21.
- E. Activity card information letters were mailed to 8,048 residences and 3,591 have been returned and information updated. To date, 282 Activity Card photos have been taken this year compared to 355 at this time last year.
- F. Renovations to the Lake Whetstone dock and boathouse are expected to begin on Monday, May 24. The renovations are expected to be completed by early August. During construction, areas adjacent to the dock and boathouse, including the bike path and a portion of the parking lot, will be closed and fenced off with construction fencing. Signs will be posted directing patrons around the construction area. Letters have been sent to residents adjacent to the dock.
- G. A diffused aeration system has been installed in Lake Marion. The system, which pumps oxygen to the bottom of the pond, helps reduce organic material by speeding up the decomposition process, and vents gasses such as carbon dioxide which algae and weeds thrive on.
- H. Staff is meeting with Architect Tom Taltavull on Friday, May 21 to discuss plans for renovations to Stedwick Community Center.

Programs:

- A. During the May 1, **Shredding Event** 270 cars drove through, 6,460 lbs of paper, (3.23tons), and 214 lbs of cardboard were shredded and ultimately recycled.
- B. The **Flea Market** May 8 had 69 vendors who braved the windy conditions. This is an increase of 10 over the 2009 Fall Flea Market.
- C. Vendors for the **Spring Shopping Boutique** were up by 11 from 2009 to 52, but unfortunately shoppers decreased from 245 in 2009 to 214 shoppers this year.
- D. **Camp registration** for this summer is at 466 of 676 total spaces. This is an increase of 49 spaces from this time in 2009.
- E. 11 **private rentals** were completed in April, up from 7 in April 2009.
- F. Staff is gearing up for the first **Lawn Theater** performance with the new 6:00 p.m. performance time on Sundays beginning June 6. Friday evening and Wednesday morning programs start later this summer.
- G. Facility renter **Lifeline Screening** notified us that 66 people participated in the health screening that was held at Lake Marion Community Center in March.
- H. We completed a successful co-sponsorship and advertised MVF's programs at the City of Gaithersburg's "**Active Aging Expo**" held May 3rd at Bohrer Park Activity Center.
- I. The **CIT program** has had 25 applications submitted so far. The first group interview was held Tuesday, May 18. Camp staff positions have been offered to 12 former CIT program participants this summer.
- J. **Creative Playtime** will end next week. This year's enrollment increased by 19% over last year.
- K. The **Picton Games on the Go** program is averaging 15 participants a week, up from 9 at this time last year. The program at Hurley Park was cancelled after 3 weeks due to lack of participation.
- L. Spring **youth tennis** registration for the current session is up from 6 participants to 10 this year.
- M. The "**Rake the Lake**" event on April 24, cosponsored with Friends of Lake Whetstone, was well attended. Over one hundred volunteers assisted with the Lake Whetstone clean up effort.

Personnel:

- A. The Director and Program Manager attended the annual Maryland Recreation and Parks Association Conference in April. Exhibitor and session information has already proved to

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- F. Staff is gearing up for the first **Lawn Theater** performance with the new 6:00 p.m. performance time on Sundays beginning June 6. Friday evening and Wednesday morning programs start later this summer.
- G. Facility renter **Lifeline Screening** notified us that 66 people participated in the health screening that was held at Lake Marion Community Center in March.
- H. We completed a successful co-sponsorship and advertised MVF's programs at the City of Gaithersburg's "**Active Aging Expo**" held May 3rd at Bohrer Park Activity Center.
- I. The **CIT program** has had 25 applications submitted so far. The first group interview was held Tuesday, May 18. Camp staff positions have been offered to 12 former CIT program participants this summer.
- J. **Creative Playtime** will end next week. This year's enrollment increased by 19% over last year.
- K. The **Picton Games on the Go** program is averaging 15 participants a week, up from 9 at this time last year. The program at Hurley Park was cancelled after 3 weeks due to lack of participation.
- L. Spring **youth tennis** registration for the current session is up from 6 participants to 10 this year.
- M. The "**Rake the Lake**" event on April 24, cosponsored with Friends of Lake Whetstone, was well attended. Over one hundred volunteers assisted with the Lake Whetstone clean up effort.

Personnel:

- A. The Director and Program Manager attended the annual Maryland Recreation and Parks Association Conference in April. Exhibitor and session information has already proved to

be beneficial to MVF.

- B. Most of the seasonal positions have been filled. There are still openings for 2 assistant pool managers. Interviews continue to be held for these positions and additional sub lifeguard and operator positions.