

**EXECUTIVE VICE PRESIDENT'S
REPORT**

JUNE 2010

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1. General

- A. **County Infrastructure Improvements:** MVF was approached by Montgomery County DOT to approve the installation of various sections of sidewalk along East Village Avenue abutting MVF property while they were installing ADA compliant curbs at various points along the roadway. Funding for the project is from the speed camera revenue which funds pedestrian safety initiatives.

Sidewalks will be installed on the north side of East Village Avenue from Fulks Farm Rd in front of the Pepco right-of-way to the Ride-On stop at Remsbury Place. On the south side of East Village Avenue, sidewalk will be installed from Silverfield Drive to Bay Point Place. East Village Avenue will be resurfaced from Goshen Rd. to Warfield Rd. after all the concrete work has been completed, but should begin in the next couple of weeks.

The County has also started a sidewalk repair project along Centerway Road. The area mentioned by the resident during Residents' Time at the last meeting will be addressed as part of this project.

MVF staff was approached by the County late in the week of June 7th, and they needed approval by June 15. Therefore the Executive Committee reviewed and approved the issue, given the fact that we didn't want to lose these improvements for pedestrian safety in MV. In fact, some of the work had already taken place prior to the Executive Committee meeting.

- B. **New Signage:** Staff installed a new sign to market the Lawn Theater offerings and repainted the MVF sign in the median on Montgomery Village Avenue. A number of residents have mentioned how fresh and easily readable the new signs are, which was the goal. We hope to continue to update more of the signs as time and funds allow.
- C. **Intern:** I was approached by a recent graduate of Watkins Mill High School, Andres Camacho, about doing a summer internship, and I was so impressed with his interest and enthusiasm that I was able to develop a part-time summer internship program, which will give him office experience and provide various departments with important support on various projects. Andres will be attending the University of MD - Baltimore in the fall. We are glad to have him on board.
- D. **Update on Montgomery Village Family Golf Day Special Event:** This event is a partnership between MVF and MVGC to highlight this important amenity to the Village. The event will be held on Sunday, July 25 from 12 to 4 p.m., and the MV nine-hole scramble tournament will start at 3 p.m. sharp. Mr. Doser, owner of the MV Golf Club, has developed a special membership offer for Village residents, is operating a summer golf camp, and is covering all the major costs for the special event. He has also opened up the driving range to non-members. MVF staff is helping to plan and encourage volunteers to support the day's activities, and we will be advertising the event in the *Village News*. A 9-hole scramble tournament with a hole-in-one car is being organized. A long drive contest on hole number one, pitching and putting contests and other golf themed activities will be available. In addition, there will be golf clinics for young and old, and the driving range will be open. There will also be a moon bounce and golf cart rides for children. Hot dogs, burgers, etc. will be available for a nominal fee, and in some cases, free. MVF department heads are volunteering their time to help out, and other volunteers are being sought.

2. Architectural Standards

A. ARB Meetings:

- ✦ May 19: 48 applications, 32 violations = total: 80 modifications
 - ARB review: 2 applications, 2 violations
 - Staff review: 46 applications, 30 violations

Discussion items:

- East Village HC request to consider vinyl sheds

❖ June 2 44 applications, 1 violation – total: 45 modifications

ARB review: 4 applications, 1 violation

Staff review: 40 applications

Discussion Items:

- Information on vinyl sheds/possible guidelines
- Information on pending storm door criteria revision – Village-wide

- B. The ARB is still considering **pre-fabricated sheds** as another option for both single family detached homes and townhouses. When the discussion is finalized, guidelines will be developed and/or the shed criterion revised and forwarded to the homes corporation boards for their comments.
- C. **Front door guidelines** have been finalized and will be presented to the MVF Executive Committee on June 14, 2010. If acceptable to the committee, they will then be forwarded to the MVF Board for approval June 24, 2010.
- D. The MVF Design Consultant has recommended another **awning manufacturer for the Dockside community**. The original Calabana awning has not performed well when used on the balcony units. The heat has caused cracking and splitting in the vinyl coated material within a few years of installation – not the guaranteed 10 years. The new option for awnings is Sunbrella canvas material. There will be a slight difference in color, but the new awnings should blend well into the existing design.
- E. **January 1 – June 14, 2010 Application Review Fees: \$7,175** [compared to \$5,925 in 2009]
Month to Date (June 1-June 14): \$425 [compared to \$1,575 in June 2009]

Architectural Compliance

The following statistics reflect the result of various *follow-up inspections and drive-through inspections* in Montgomery Village's residential communities by the Architectural Standards Compliance team **January 1 – June 14, 2010**.

A. Enforcement Totals

- Total active violation cases: **735** [compared to 1,606 in 2009]
- Total violation cases resolved YTD: **477** [compared to 464 in 2009]
MTD: 101 [compared to 159 in 2009]
- Total violation cases reviewed by the Executive Committee: YTD: **207** [compared to 260 in 2009]. **MTD: 23** [compared to 32 in 2009]
- Total violation cases involving suspension of MVF membership privileges: YTD: **392** [compared to 476 in 2009]; **MTD: 41** [compared to 62 in 2009]
- Total violation cases involved in legal action:
 - YTD: **2** [compared to 6 in 2009]
 - **Lawsuits filed/in process of being filed: 14** (most initiated in 2009) [compared to 11 lawsuits, 3 Contempt of Court cases in 2009]
- Total resale disclosure certificates prepared (including property inspections): YTD: **192** [compared to 161 in 2009]; **MTD: 31** [compared to 46 in 2009]

B. Total Violation Review Fees:

- **January 1-June 14, 2010: \$2,026** [compared to \$1,100 in 2009]; **MTD: \$275** [compared to \$275 in 2009]

C. Total Resale Disclosure Packet Fees:

- **January 1 – June 14, 2010: Total: \$31,450** [compared \$23,950 in 2009]; **MTD: \$2,226** [compared to \$6,325 in June, 2009]

- D. The Executive Vice President continues to review enforcement cases with the AS Director to determine what correct action is to be taken. Very minor violations will be classified as running violations and will be allowed to remain until resale with no accompanying suspension of membership privileges. Cases involving major architectural violations will continue to be referred to the MVF Executive Committee with the possibility of suspension

of MVF membership privileges and noting of the violation on the resale disclosure certificate

Commercial/Non-Residential Architectural Standards

A. The CARC did not meet in June. The next scheduled meeting is August 6.

3. Communications

A. Publications

- **Village News** – Two issues of the *Village News* were published: May 21 and June 11 (with the *2010-2011 Residents Guide*).
- **MVF Backstage** – The June issue was published on June 1.
- **2010-2011 Residents Guide** – delivered with the June 11 issue of the *Village News*.

B. Circulation

No. of permanent carriers: 48; No. of substitute carriers: 35

C. **Revenue** - In May there were 21 new contracts written (includes contract renewals) and 6 new advertisers.

D. **Website Advertising** – The first set of web advertisements was implemented on May 21. Currently 6 advertisers are taking advantage of this service for an added income of \$3,650, with an additional 2 advertisers slated to come on board in late June.

E. Advertising

- Total income for May 2010 – \$12,478.49 (two *Village News* issues, *Residents Guide* revenue not included) (compared to \$16,180.92 in May 2009 for same publications. *Residents Guide* included)
- YTD income (Jan.-May) \$56,042.07 (does not include *Residents Guide*) (compared to \$67,381.77 in 2009 – includes *Residents Guide*)

E. Events and Sponsorship

- **Montgomery Village Family golf Day** - This joint venture with Montgomery Village Golf Club (MVGC) and MVF senior staff will take place on Sunday, July 15 from noon to 4 p.m. Meetings to discuss specifics with the MVGC have been arranged and support for the event in the form of advertising and collateral is being created.
- **Most Beautiful Garden contest (March 20 through late summer)** - The Most Beautiful Garden Contest began on March 20. Advertising for the contest began on March 19 in the *Village News* and will continue throughout the summer; winners will be announced in early fall 2010. Winners will be announced in early fall 2010.
- **Fourth of July Celebration (July 5)** – The Communications Department is working to support the Recreation Department with celebration marketing materials and garnering sponsorship. Thus far, three of our advertisers have committed sponsorship funds for the event (Sunrise Senior Living, Walker Poole Insurance, and Ralph Colling).

F. Committees

- **Historical Book Committee** – Book proposal has been drafted and passed to the committee for review. The final proposal will be sent to Arcadia Publishing late June.
- **Communications Committee** – Will meet again in early September. As per Scott Dyer's request, the possibility of publishing the *Village News* on the Kindle platform is being researched

G. Public Relations

Community Outreach – A community profile article about ARB chair Jeff Brush is being developed for inclusion in the near future. The Lawn Theater Summer Concert Series was promoted on the front page of the June 11 issue of the *Village News*, and an article promoting summer camps (to include comment from the camp directors) will be run on the inside pages. A Business in the Village profile of advertiser and event supporter Gratz Lawncare was included in the May 21 issue of the *Village News*.

H. Marketing

MVF web site – The site usage report indicates the most viewed pages by visitors. These pages include the Search feature; *Community Calendar*, *Job Listings*, and the *MVF Facilities* web pages.

There approximately were 11,678 visits during May and an average of 365 visits per day. On average, site visitors are looking at 2 – 3 pages per visit

4. Community Management

Committee Update:

- A. **Management Advisory Committee** - at the June 7th meeting, the committee discussed updates on the selection of auditors, as well as asphalt, concrete and storm drain repairs scheduled to be done this year. A team from WSSC headed by Kevin D. Woolbright attended the meeting and gave out several packets of information regarding contact information, systems enhancements, water main breaks, water pressure and broken pipes that occur in vacant homes. The WSSC team also fielded many questions from the committee members. The committee was extremely grateful for all of the hard work that was put into this presentation. The committee cancelled the August meeting and was pleased that FIOS accepted their invitation to attend the November meeting.

Homes Corporation and Condominium Updates:

- A. **Financial** – All monthly financials have been completed. Preparation for the **Christopher Court Land Association** is underway. Budget preparation is beginning and reserves are being reviewed. Fines are being posted and updated.
- B. **Eastgate** – Solicited proposals for a path installation project, which is on hold this year, but is to be incorporated into a long term improvement program. Worked with residents to sign up enough volunteers needed to initiate a Neighborhood Watch program in the Mews.
- C. **East Village** – Working in conjunction with MVF Landscaping and Public Works to stay within budget, a proposal has been approved for pruning three neighborhoods within East Village. A contract to install paths in two neighborhoods in the Downs and the Estates has been approved, and Patton Ridge will be included in the project for a path replacement on Quill Place. A contract to install street patches for a total of \$35,000 has been finalized. Preparation for the Community Picnic is underway and is scheduled for July 18th.
- D. **Horizon Run** – Storm drain repairs have been completed. Seal coat and line striping are scheduled for late June. Concrete repair bids are being prepared. Annual insurance notification has been sent out.
- E. **Maryland Place** – Pre-construction meeting with WSSC was held. New water mains will be installed on Thomas Farm Road, Transhire Road and Tippet Lane. Budget meeting is scheduled for June 16th.
- F. **Middle Village** – Storm drain repair bids are being considered. Trash and security issues are being monitored. Several beautification projects have been completed. Concrete repair bids are being prepared.
- G. **Park Place I** – The Board meeting was held on May 18th and a follow-up Budget Meeting was held on May 27th. The budget was approved and mailed to the unit owners. Concrete proposals have been approved and are in the process of being scheduled.
- H. **Park Place II** – Gutter cleaning contract has been approved and the first gutter cleaning was completed. Bids are being prepared for large maintenance projects. An inspection of the property was done on June 2nd. A concrete inspection will be done throughout after the turnover of the Christopher Court Land Association.
- I. **Patton Ridge** – Storm drain repair proposals have been sent. Fire lane painting bids were reviewed and approved. Path replacement on Quill Place has been approved and work is being scheduled. Land survey in Fairidge has been completed and residents have been notified of the findings. Large drainage pipe under a Fairidge bike path is being replaced. Hob Hill Way parking survey results have been reviewed and proposals to paint new reserved spaces have been sent. By-Law Amendment change is still in progress.
- J. **Stodwick** – Measured fire lanes, mapped fire hydrants, storm drains and light poles in Clusters I. Provided logistical assistance for Forest Brooke clean-up day. Followed up on concerns about fire hydrant installation and parking on Mercado Way. Pruning solicitation has been sent and received; however, it was decided to postpone the work at this time. Bids have

been solicited for crack fill and a pruning project. A community wide branch pickup was completed. Monitored ongoing WSSC work in the Heights, including the installation of a number of new fire hydrants.

- K. **Thomas Choice Condominium** – The outside water faucets have been turned on and the tennis court work will begin within 1-2 weeks. A budget meeting is scheduled for June 28th. Call for Candidates has been mailed to all unit owners
- L. **Thomas Choice Gardens** – New parking permits have been issued and 15 new signs have been installed. Towing will be enforced and permits are being checked daily. Major tree removal and pruning project has been completed. Pool has opened and is running smoothly and all pool passes have been issued.
- M. **Whetstone** – Management and board members walked the property with Verizon representatives in an effort to minimize disruption and to ensure that resident concerns have been addressed by the Verizon design. Met with Gene Gopenko of Montgomery County and representatives of the South Village Homes Corporation to discuss issues of siltation in Lake Whetstone as well as erosion and undermining at the Whetstone lakeshore. Mr. Gopenko subsequently toured the lakeshore by boat with Scott Gole of MVF and is working with the community manager to address erosion. Bids for a large-scale pruning project and tree removal project have been solicited. There are 16 trees approved and scheduled to be planted.

General Updates:

- A. The **Private Property Maintenance** programs for 2010 are in progress. Patton Ridge, Maryland Place, Middle Village, Eastgate and East Village are completed. Stodwick is in progress. Whetstone is in the process of re-inspecting existing violations.
- B. **Board Member Workshop** was held on Tuesday, June 8th at 6:30 PM. Approximately 30 board members attended the workshop, some of whom spoke to the new members about their experience volunteering as Presidents and Treasurer. Special thanks to Bob Hydorn, Kevin Linck, David Cline and Brian Clark.

5. Finance and Administration

A. Assessments and Collections

❖ **Assessments Received:** \$183,483.85 in May 2010 (compared to \$173,836.66 in May 2009)

❖ **Results of Court dates:** (2009 statistics in bold italics)

Date	Cases	Paid	Judgments	Others
January 2010	10 (97)	4 (38)	5 (48)	1 (11)
February 2010	156 (99)	85 (28)	49 (38)	22 (33)
March 2010	60 (7)	31 (3)	12 (3)	18 (1)
April 2010	2 (139)	2 (80)	0 (42)	0 (17)
May 2010	9 (5)	7 (2)	2 (3)	0 (0)
June 2010	59 (4)	(3)	(1)	(0)
July 2010	14 (63)	(38)	(20)	(5)
August 2010	1 (3)	(2)	(0)	(1)

B. **Interest** in the amount of: \$3,900.43 was billed to overdue accounts in the month of May 2010, in accordance with the Collection Policy (compared to \$3,701.64 in May '09).

YTD Interest Charged: \$13,268.68 (compared to \$12,037.68 in 2009)

YTD Interest Collected: \$6,743.39 (compared to \$6,841.91 in 2009)

C. **Administrative Fees** billed to overdue accounts in May 2010: \$42,050 (compared to \$92,575 in May 2009)

YTD Administrative Fees charged: \$89,325 (compared to \$92,575 in 2009)

YTD Administrative Fees collected: \$45,905.80 (compared to \$45,105 in 2009)

- D. **Settlements:** 55 new homeowners were processed between May 1 and May 31, 2010. (compared to 25 in May 2009). Of these, 51 were homes corporations, and four (4) were condos.
- E. **Transfer fees:** \$4,125 was collected between 5/1/10 and 5/31/10 (compared to \$1,875 in May 2009)

6. Government Relations

Transportation and Development

- A. **Goshen Road Widening** – The County Council has overridden the County Executive’s recommendation to not include final design funding in the FY 2011-2012 CIP for the Goshen Road widening project. The Council wants to move the widening project forward, but over a greatly extended schedule because the long term effects of the economic situation are unknown. Currently, the schedule is for final design to begin in FY 11 and conclude in the fall of 2014. Property acquisition will begin in summer 2013 and will require approximately 36 months to complete. Utility relocations will start in summer 2016, construction in summer 2017, and construction completion is planned for late 2019 or early 2020.
While preliminary design identified the issues, final design will identify how to address the issues. For example, stormwater management, wetlands and other environmental issues were identified in preliminary design. Some conceptual stormwater management design was done. In final design, the engineers and regulatory agencies will produce a thorough design, such that any contracting firm will be able to look at it and know what has to be done.
- B. **Midcounty Corridor Study** – Project manager Greg Hwang says the team is still finalizing the Alternatives to be Retained for Detailed Study (ARDS) package and hopes to have it completed during the week of June 14. The next step is to send the ARDS package to DOT management for their review before sending it to the regulatory agencies. The regulatory agencies’ review is expected to take 30-60 days, after which a final ARDS determination will be made.
- C. **Marketplace** -- slow progress is being made on the site work; and there have been complaints about the infrequent mowing of the occasionally tall grass in front of the Marketplace parcel and the condition of the access road adjacent to the west side of the parcel.
- D. **Webb Tract Land Swap** – The County has not yet made a decision on the proposed land swap of 14.7 acres owned by the Miller Brothers, which abuts some East Village properties, for approximately 12.5 acres of county owned land that fronts Snouffer School Road. A community workshop and design workshop for site concept development for the Public Safety Training academy and Multi-Agency Service Park will be held on Wednesday, July 7 at 6:00 p.m. at the M-NCPPC facility located at 16641 Crabbs Branch Way, Rockville.
- E. **Gaithersburg Library Renovation** – the county continues with the process of negotiating a lease with Lakewood Mall for a 3,000 square foot storefront interim site near Sears. The lease is now in the hands of the mall’s attorneys for review.
A letter from the MVF Board was sent in support of the Montgomery County Public Libraries’ application for capital funds from the County Public Library Capital Projects Grants Program for 2012 for the renovation and addition to the Gaithersburg Library.
- F. **Proposed Re-Striping for East Village Avenue** - DOT has suddenly proposed a re-striping plan for East Village Avenue following completion of the repaving of that road. They propose creating one 11-foot driving lane and one 5-foot bicycle lane in each direction. Currently, each lane is 12 feet wide. The 11-foot width would be a traffic calming measure. The remaining 8 feet of paved surface would be enclosed with a white line, which DOT suggests could be used for parking. Or, if parking there is not wanted, they would install No Parking signs.

While the re-striping would not be done until the repaving is completed, the DOT representative says they need to get their work orders submitted now, and they seek a quick response from MVF, East Village and Eastgate if the community is to not lose out on the offer.

- C. **FiOS** – Verizon's CEO recently said that Verizon will complete FiOS rollouts where they've already started, but they want to get caught up, see how the market reacts, etc., and then decide how to proceed in the future. Verizon does want to honor its commitment to Montgomery County, but, generally, is not seeing the revenue potential it had anticipated from the 16 states where it has installed FiOS.

Verizon does plan to continue with FiOS rollout in Montgomery Village, where contracts have already been signed, but installation in East Village and Eastgate will be delayed somewhat. Verizon does not intend to aggressively pursue new areas beyond where they already have agreements.

- H. **Gaithersburg East Master Plan Update Schedule** – the current schedule is as follows:

- December 2011 through November 2012 - Park and Planning staff level
- December 2012 through April 2012 - Planning Board
- April 2013 through September 2013 – County Executive
- November 2013 – County Council Hearing Notice Period
- December 2013 – County Council Review

This timeline may be extended due to budgetary constraints.

- I. **Zoning Code Rewrite** – keeping in mind that the initiative is a re-write and not a re-zoning, the project will address some key elements, including: streamlining the 1,000+ page existing zoning code document, which over the years has become confusing and does not address environmental issues or the trend toward a decrease on dependency on automobiles. The rewrite will also address parking ratios, which may reduce the total number of required spaces for new development. The re-write team will look at restructuring zones, but will protect existing neighborhoods and the Ag Reserve, yet improve the mix of uses, and design of buildings for new development. A big intent is to simplify land uses from the 433 currently allowed uses. The rewrite will consider areas in the code where sustainable practices can be incorporated. The code will address development standards for new projects. The re-write will lump families of zones together. Town Sector Zone (TSZ) is a planned unit development zone and will be lumped with other similar zones, yet retain its unique features.

The schedule is for the zoning code re-write drafting phase to take place between May 2010 and July 2011. The zoning categories have been divided into four modules. The Zoning Advisory Panel will be reviewing Model #1, Agricultural and Residential, in September 2010. They will be reviewing Module #2, which is commercial, mixed-use, mixed-campus and industrial, in November 2010. Module #3 is for General Development Standards and Module #4 is Administration. Since Montgomery Village has both residential and commercial, the development may actually be addressed in both modules, although the consultant feels that at this time, this question is not decided for certain.

Other Initiatives

- A. **FEMA applications** – for relief from December snowstorms are still pending. FEMA is expected to make a decision by June 21 regarding eligibility of the ten MV homeowner associations that have applied. The application process for the February blizzards is underway. An informational meeting will be held on Monday, June 21, 9:00 a.m. Application deadline for these storms is July 5

7. Landscaping and Public Works

- A. **May summary** - May was expected to be a month full of fixed price activities, and it was. We had our hands full keeping up with mowing and finishing the mulching of our Homes Corporation customers. The fixed price activities occupied most of our time in May and prevented us from billing out as much as we would have liked to. The net result was we had

negative month of \$20,000. This was an improvement over last year though, when we had a deficit of \$43,000 in May. For the year our bottom line is at \$132,000, which puts us at \$78,000 over plan.

B. **Highlights of the past month include:**

- Reconditioning of baseball/softball fields at Kaufmann Park, Martin P. Roy Park, Apple Ridge Park Field, and the two fields at South Valley Park
- Added soil conditioner at the Kaufmann Park and Martin P. Roy infields (this helps to soften the surface and to adsorb moisture)
- Installation of over 11,500 annuals
- Construction and installation of new Village announcement board sign (great work by Charlie Burdette)

C. So far it has been a pretty good spring. Though there has been little time for us to catch our breath since the end of winter, the staff has done a great job at getting work done at a steady rate. There are a few things still to catch up on and there is always room for improvement, but overall, the guys are doing a great job. We look forward to assisting the Recreation Department set up for a successful 4th of July celebration.

8. Recreation, Parks and Culture

Projects:

- A. The old **Lake Whetstone dock and boathouse** have been removed. The crane is on site, and removal and replacement of the piles began June 15. This part of the work is expected to take about two weeks. Staff continues to work with the contractor and American Protective Services to keep the area secure during construction.
- B. An **art hanging system** has been installed in the Board Room. Gaithersburg Fine Arts will be hanging a show, "Summer Vacations", on June 21. The shows will rotate on a quarterly basis.
- C. The **sign on Montgomery Village Ave.** was re-painted, raised and titled "Montgomery Village Announcements" in an effort to make it more of a focal point for the Lawn Theater concerts, special events and community notices. The dark green color offers a better contrast to the white changeable letters.
- D. The **Lawn Theater sign** near the Montgomery Village Ave. entrance to the Lawn Theater was moved, raised and repainted to match the sign in the median for better viewing. A changeable message box was added for event publicity. A similar sign has been requested for the entrance to South Valley Park off Watkins Mill Road.
- E. Scott Gole and staff engineer Bob Shewmaker continue to work to resolve the Maryland Dam Safety Division's concern regarding the Goshen Estates subdivision, which is downstream from North Creek Lake Dam, and whether a dam breach analysis is required
- F. Architect Tom Taltavull has begun work on preliminary plans for the renovations to the **Stedwick Community Center.**
- G. Completion of the order for the **6 picnic tables** which went to a new vendor continues to be problematic. The original order arrived mid-May with only bases. The manufacturer said that tops and benches were lost in shipping and had to be remanufactured. After numerous calls, the missing parts were received 6/14 with no hardware. Hardware was shipped overnight; however when staff tried to assemble the tables, they found the leg braces had not been shipped. We are following up.
- H. **Exterior of the Administrative building and Annex painting bid** has been awarded to Polyzos Painting. Work will begin in mid July.
- I. Bids for **shirts and caps for staff and program participants** were solicited and an order was placed with the lowest bidder.
- J. **Activity card distribution** is ongoing, with 2,193 photos taken year to date compared to 1,710 photos this time last year.
- K. The **Lake Marion Fire Alarm system** has been problematic with various repairs needed to pass this year's inspection. However, all work has been completed. Inspections by the Fire Marshal for the Summer Camp State certification have been completed.

Programs:

- A. The re-designed **Lawn Theater** program kicked off at 6 p.m. on 6/12 with Oasis Island Band following a rain-out of the Navy Commodores. Approximately 170 people attended the hour and a half concert.
- B. Staff is working with a new **tennis instructor**, Jason Excell, to develop a Kids and Juniors Team Doubles Tennis League. This new program format will include clinics and tournament play. This program will take place on Saturdays from June 26–August 14.
- C. As of today, **pool attendance** is higher, compared to last year. We had 1,603 patrons on Memorial Day which is 381 more patrons compared to last year's records.
- D. **Camps** begin next week. At this point there are 547 spots filled in all camps, which is 41 more than at this time last year. The surprise here is a significant increase in registration for Teen Express.
- E. Swimmers at Apple Ridge Pool June 5 were treated to Rita's Italian Ice in the afternoon as part of the "fun at the pool" program this summer. The event was well received by children and adults alike. Similar events will be held at other pools during the summer.
- F. Bids for an inflatable outdoor movie screen were solicited, and an 18' wide x 15' tall (16' x 9' viewing area) screen was purchased from the low bidder. The first use of the screen will be at the **Dive-In Movie at the Stedwick Pool on July 16**.
- G. The **Montgomery Village Community Band** is preparing programs for June performances at Maryland Band Day and the MVF Lawn Theater. July performances include Ft. Washington and MVF's Independence Day celebrations.
- H. **Three elementary schools** held **pool parties** at MVF pools this month.
- I. **Youth Corps** begins next week. Workers will be assisting with park clean up projects and July 5th preparations during the first two weeks.

Personnel:

- A. Aquatic staff completed employee orientation on May 23, and water in-service will be on June 24, 25 and 26th. Staff is scheduled to complete site specific in-service/EAP drills from June 10–June 21.
- B. Staff has completed in-service training for summer camps, centers and for swim lesson instructors. Most of these programs begin the week of June 21.
- C. Interviews for substitute lifeguard positions are scheduled for June 17.