



## BASEMENT EGRESS/ACCESS GUIDELINES

### OBJECTIVE/GOAL:

To provide homeowners with guidelines for the construction of a basement egress, access areaway or window.

### GUIDELINE DETAILS:

- **Requests for basement egress, access areaways or windows will be reviewed on an individual basis taking into consideration the proposed location and integration with the existing house.**
- **Areaways typically will not be permitted on the front of homes.**

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### APPLICATION CHECKLIST (items to include with your application):

- PIR (Property Improvement Request) form must be completed and signed by the property owner.
- A property plat showing the location of the proposed areaway or new window on the existing house and property.
- A scaled drawing or blueprint showing the design of the proposed areaway or new window as it relates to the existing house and property.
- Areaways:** plans must include an elevation and/or overview of the proposed areaway, as well as a basement section showing proposed stairs leading to the basement, a section of the CMU wall, and handrails.
- Detailed information including measurements, materials and colors.
- Samples of materials if available.

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**Questions: Call Architectural Standards (301) 948-0110**